

# California 4-H Record Book

## Supplemental Instructions & Interpretations

January 30, 2009

These supplemental instructions and interpretations pertain to the California 4-H Record Book Manual, released February 2008. The State 4-H Incentives and Recognition Advisory Committee, which provides guidance to the California 4-H Record Book Program, will not release a full update to the manual at this time; however, the following additions and edits should be noted.

**Page 11: Organization:** Section 4: Projects – each project should have all materials grouped together.

- Example:**
- 1A) Annual Project Report (Sheep) with Expression Page
  - 1B) Junior and Teen Leadership Report (Sheep)
  - 2) Annual Project Report (Energy Management) with Expression Page
  - 3) Annual Project Report (Woodworking) with Expression Page
  - 4) Junior and Teen Leadership Report (Beginning 4-H)
  - 5) Annual Project Report (Leadership Project)

### Section 2: Personal Development Report

**#2 Project Skills Activities – Showmanship: A credit is received for each project exhibited.**

Multiple entries from one project count as one credit. Projects are defined as those in which a separate Annual Project Report would be completed. Showmanship is not counted as a separate credit.

- **Example:** A 4-H member enters two foods project exhibits at the county fair (a cake and cookies) = 1 credit for foods.
- **Example:** A 4-H member enters a rocket and woodworking exhibit at a 4-H field day = 2 credits. One for rocketry and one for woodworking.
- **Example:** A 4-H member enters a lamb at the county fair (in market and showmanship classes) = 1 credit for sheep.

**Section 4: Annual Project Report:** On the back of the form entries in the two boxes (*List citizenship activities* and *List leadership activities*) must pertain to activities conducted within the project being reported.

**Section 4-B: Junior and Teen Leadership Development Report:** This form may be completed for any 4-H leadership development project or activity, including County All Star, 4-H State Ambassador, those in a Leadership Development project, those involved in an exchange, or Emerald Star project.

**Section 6: Previous Years' Records:** For Part A, B and C – 4- members are limited to one side of one page and MAY NOT use both sides of the page.